

Energy Efficiency Service Provider Application

Effective January 1, 2021

The ComEd® Energy Efficiency Program relies on Service Providers—contractors, distributors and engineering and design firms—to help raise awareness of the energy efficiency program. Participating Service Providers work with ComEd customers to identify and implement energy efficiency improvements and receive program incentives, discounts and rebates. If you're in the business of helping ComEd customers save energy, you should be a participating Energy Efficiency Service Provider (EESP).

SOMETHING FOR EVERYONE

The ComEd Energy Efficiency Program offers incentives, discounts and rebates to multiple sectors:

- Commercial
- Income Eligible
- Public
- Residential
- Industrial

INSTRUCTIONS

Please complete and submit this application and applicable document(s) to the address below. If emailing, there is a 10MB file size limit; submit multiple emails if necessary. The ComEd Energy Efficiency Program team will review all applications, verify the information provided and contact the references listed. We will contact you with additional questions and let you know when you have been accepted. We look forward to welcoming you to the EESP network!

Send your completed application to: [**BusinessEE@ComEd.com**](mailto:BusinessEE@ComEd.com)

Mail: The ComEd Energy Efficiency Program
700 Commerce Drive, Suite 330
Oak Brook, IL 60523

Questions? Call 855-433-2700, email [**BusinessEE@ComEd.com**](mailto:BusinessEE@ComEd.com) or visit [**ComEd.com/DoingBusinessWithUs/Pages/EEServiceProviders.aspx**](http://ComEd.com/DoingBusinessWithUs/Pages/EEServiceProviders.aspx)

OPEN NETWORK

Apply to become an EESP in the open network

The Open Network Includes:

- Standard
- Custom
- Agriculture
- Grocers
- Telecommunication

Benefits of Being an EESP in the Open Network

- Identification of your company as an EESP
- Your company's name listed in a searchable directory on the ComEd website
- The ability to receive project incentive payments with the customer's authorization
- Free program training, project submission support, webinars and networking events
- Access to complimentary program marketing collateral, and an online project application
- Complimentary subscription to *The Wire*, the monthly EESP e-newsletter

Open Network EESP Requirements

- Complete and submit this application with the applicable document(s) for selected business certifications (page 5).
- Attend the next available EESP basic training class.
- Deliver at least one paid project, assessment or study within two program years.
- Comply with all program terms and requirements.
- Maintain good customer service ratings as determined by ComEd, and represent the program appropriately.

CLOSED NETWORKS

Express your interest in becoming an EESP in a closed network by submitting this application. Closed networks have additional requirements that vary by offering.

Select the offering(s) you are interested in below.

Closed Business Networks Include:

Industrial Systems (IS)
Instant Discounts
New Construction
Non-Profit Organizations (NPO)
Public Buildings in Distressed Communities
Retro-Commissioning (RCx)
Small Business
Street Lighting

Closed Residential Networks Include:

Multi-Family – Market Rate
Multi-Family Retrofits (non-IHWAP) – Income Eligible
Public Housing (PHA)
Residential Heating & Cooling (HVAC)
Rebates—for this offering, complete your application at the following link rather than filling out this PDF:
pluto.secure.force.com/tradeally

I. TELL US SOME BASIC INFORMATION ABOUT YOUR COMPANY.

Company Name

Enter any other name your company has operated under in the past

Enter any additional names your company does business as

Company Address

City State Zip Code

Mailing Address (if different from company address)

City State Zip Code

Company Website

Primary Contact Name Primary Contact Title

Primary Contact Office Phone Number Primary Contact Email

Primary Contact Address (if different from company address)

City State Zip Code

Promotional Contact Information

I understand that if my company is accepted as an Energy Efficiency Service Provider, the promotional contact information (or company information if no information is listed in this section) will be listed in an online directory. I also understand that this information will be utilized by ComEd to contact me, including using an auto dialer and/or pre-recorded message to call the phone number listed.

Enter promotional contact information, if different from above:

Company Contact Name

Company Address

City State Zip Code

Company Phone Number Company Email

Is your company currently conducting business in the ComEd service territory? Yes No

Select your primary business type and complete additional questions (if applicable):

Architect
Consultant
Contractor General Contractor
Does your company offer any maintenance and/or service contracts? Yes No
Describe any maintenance and/or service contracts offered by your company.
Design Firm
Distributor Manufacturer's Representative Manufacturer
Energy Services Company (ESCO)
Engineering Firm
Industrial Services
Real Estate Developer
Real Estate Owner
Rebate Aggregator
Other:

Select all equipment/services provided within the past year (check all that apply):

Agricultural Equipment	Building Automation or Energy Management Systems
Commercial Kitchen	Commercial Refrigeration
Compressed Air	Distributor
Electrical (please choose Lighting if lighting is primary business offering)	Lighting (if lighting is primary business offering)
Energy Assessments/Audits	Fire Protection/Sprinklers
Geothermal	Glazing/Windows
HVAC/Mechanical	Industrial Refrigeration
Insulation	Monitoring-based Commissioning
New Construction	Plumbing
Process Cooling	Retro-commissioning
Roofing	Smart Controls - Lighting, HVAC
Variable Speed Drives (VSDs)	Weatherization
Other:	

Select the territories you work in. View a map at ComEd.com/FindAServiceProvider

Chicago	Northern	Northwestern & Western	Southern
---------	----------	------------------------	----------

Do you use sub-contractors for installation work? Yes No

If yes, please list the main subcontractors you use.

2. ENTER THE LICENSES AND CERTIFICATIONS YOUR COMPANY HOLDS.

Prior to any incentive or rebate payout, the ComEd Energy Efficiency Program is responsible for verifying that an Energy Efficiency Service Provider or installing contractor is certified, and recertified by the ICC by June 1st each year, for the installation of applicable measures. This does not apply to customers who choose to self-install the applicable measure(s). Information concerning ICC certification and recertification requirements, instructions and rules can be found at: [ICC EE Installer Certification](#).

The ComEd Energy Efficiency Program is required to verify that a contractor is certified by the Illinois Commerce Commission (ICC) for the installation of an energy efficiency measure that:

1. Requires an electrical connection that is not NEC Class 2, and
2. Where the incentive per measure is greater than \$300 prior to any incentive or rebate payout.

I acknowledge that pursuant to Section 16-128B of the Illinois Public Utilities Act, ComEd cannot issue certain incentives or rebates unless it is provided with:

1. Certification that measures were self-installed by the ComEd customer, or
2. Evidence that applicable measures were installed by an installer certified with the Illinois Commerce Commission.

Are you an [ICC Energy Efficiency Measure Installer](#)? Yes No N/A

What is your ICC Docket Number?

Is your company in good standing with the Illinois Secretary of State? Yes No

Does your company hold any of the following certifications? Or is your company in the process of becoming certified as any of the following?

Hold Certification	In Process of Becoming Certified	Certification
--------------------	----------------------------------	---------------

Diverse Business Enterprise
Minority Owned Business
Veteran Owned Small Business
Woman Owned Business
Other:

Union

City of Chicago Licensed Contractor
City of Chicago Public Building Commission Pre-Qualified Contractor
City of Chicago Public Schools Pre-Qualified Contractor

Other:

3. TELL US ABOUT YOUR EXPERIENCE AND HOW MANY PROJECTS YOU THINK YOU’LL DO.

If your company is currently participating as an EESP with the ComEd Energy Efficiency Program, list the approximate number of projects, transactions or rebates your company has completed with each offering in the past calendar year in column one.

Use column two to enter how many projects* you estimate your company will complete for each offering per year if you are accepted as an EESP.

Quantity of Projects Completed Last Year	Estimated Quantity of Projects to be Completed This Year	Offering
		Agriculture
		Custom Incentives
		Grocers
		Industrial Systems (IS)
		Instant Discounts
		Multi-Family – Market Rate
		Multi-Family Retrofits (non-IHWAP) – Income Eligible
		New Construction
		Non-Profit Organizations (NPO)
		Public Buildings in Distressed Communities
		Public Housing (PHA)
		Residential Heating & Cooling (HVAC) Rebates Retro-Commissioning (RCx)
		Small Business
		Standard
		Street Lighting
		Telecommunications

*A “project” is an eligible, fully-installed, and final-documented submission to the Offering for work completed at an eligible customer location.

4. PROVIDE YOUR REFERENCES.

Provide three (3) references to demonstrate your activity with the ComEd territory, customer segments, and equipment you install. The project references you submit do not need to be ComEd Energy Efficiency Program projects, however, they should be relevant to the offering(s) you are applying to. Also, please list contacts for each reference who are familiar with the project.

Reference 1

Business/Organization Name (if applicable)

Contact Name

Contact Title

Contact Phone Number

Contact Email

Contact Address

City

State

Zip Code

What equipment was installed?

What was the facility type?

Building envelope

Agricultural

Commercial kitchen equipment

Commercial real estate building

Compressed air

Hotel/motel

Domestic hot water equipment

Industrial

HVAC

Manufacturing

HVAC control systems

Medical

Lighting

Multi-family

Lighting control systems

New-construction

Refrigeration

Non-profit

Software as a service (SaaS)

Office

Software integration

Public Sector

Other:

Religious institution

Residential

Restaurant

Retail

Warehouse

Other:

Building size (square footage, number of employees, energy, consumption, etc.)

Project completion date

Applicant's role

Project costs (in total without incentives)

Total utility incentive applied

Description of project

Reference 2

Business/Organization Name (if applicable)

Contact Name

Contact Title

Contact Phone Number

Contact Email

Contact Address

City

State

Zip Code

What equipment was installed?

What was the facility type?

Building envelope

Agricultural

Commercial kitchen equipment

Commercial real estate building

Compressed air

Hotel/motel

Domestic hot water equipment

Industrial

HVAC

Manufacturing

HVAC control systems

Medical

Lighting

Multi-family

Lighting control systems

New-construction

Refrigeration

Non-profit

Software as a service (SaaS)

Office

Software integration

Public Sector

Other:

Religious institution

Residential

Restaurant

Retail

Warehouse

Other:

Building size (square footage, number of employees, energy, consumption, etc.)

Project completion date

Applicant's role

Project costs (in total without incentives)

Total utility incentive applied

Description of project

Reference 3

Business/Organization Name (if applicable)

Contact Name

Contact Title

Contact Phone Number

Contact Email

Contact Address

City

State

Zip Code

What equipment was installed?

What was the facility type?

Building envelope

Agricultural

Commercial kitchen equipment

Commercial real estate building

Compressed air

Hotel/motel

Domestic hot water equipment

Industrial

HVAC

Manufacturing

HVAC control systems

Medical

Lighting

Multi-family

Lighting control systems

New-construction

Refrigeration

Non-profit

Software as a service (SaaS)

Office

Software integration

Public Sector

Other:

Religious institution

Residential

Restaurant

Retail

Warehouse

Other:

Building size (square footage, number of employees, energy, consumption, etc.)

Project completion date

Applicant's role

Project costs (in total without incentives)

Total utility incentive applied

Description of project

5. PLEASE SIGN BELOW.

I certify that the information provided in this application is true and correct. I have read and understand the Energy Efficiency Service Provider requirements and terms and conditions set forth in this application and agree to abide by these requirements. I verify by my signature hereto that I have authority to submit this application.

I attest, and upon request will provide documentation, of licenses and/or certifications, that my company and the subcontractors it employs comply with and conform to all federal, state, local, and international laws, statutes, ordinances, regulations, rules, codes (including building codes) and orders applicable to my company, its business, and the work performed.

I attest, and upon request will provide documentation, that my company and the subcontractors it employs maintain appropriate minimum insurance coverage while working on ComEd Energy Efficiency Program customer projects.

Signature

Name

Title

Company

Date

When submitting your application, please also send:

1. A copy of your IL Secretary of State Certificate of Good Standing
2. A copy of the certifications identified above. Documentation from private and public (i.e. City of Chicago Department of Procurement) certifying agencies are acceptable.

Additional documentation you may be required to submit includes:

1. W-9
2. Certificate of Insurance
3. Additional company information

Upon acceptance into the network(s), you can expect to receive:

1. EESP Code of Conduct
2. Marketing Rules
3. Inspection Fact Sheet

Note: Completion of this Application does not grant automatic acceptance into the ComEd Energy Efficiency Program EESP Network. You will receive a decision notification.