

## INSTRUCTIONS

1. Each month, ComEd will generate and upload the Anonymous Data Files for the previous month. This will happen no later than the fifteenth day of each month.
2. External Entities can find the registration and agreement forms on ComEd.com at: [ComEd.com/ADS](http://ComEd.com/ADS)
3. External Entities will then need to email the completed registration form and signed agreement to: [EnergyDataService@ComEd.com](mailto:EnergyDataService@ComEd.com)
4. ComEd will send an invoice to the External Entity to collect payment to access the files.
5. ComEd will grant access to the applicable Anonymous Data Files (up to 24 months of interval data) as requested after payment confirmation is received by ComEd.
6. External Entities will have 35 days to access and download the applicable Anonymous Data files through ShareFile at which point the access will cease.

For direct questions, please reach out to:

### **Energy Data Services:**

Kevin Bricknell & Jim Eber

[EnergyDataService@ComEd.com](mailto:EnergyDataService@ComEd.com)

### **Regulatory Compliance:**

Toni Garza & Courtney Erickson

(630) 576-6744 or (630) 437-4004

[ComEdDataRequest@exeloncorp.com](mailto:ComEdDataRequest@exeloncorp.com)