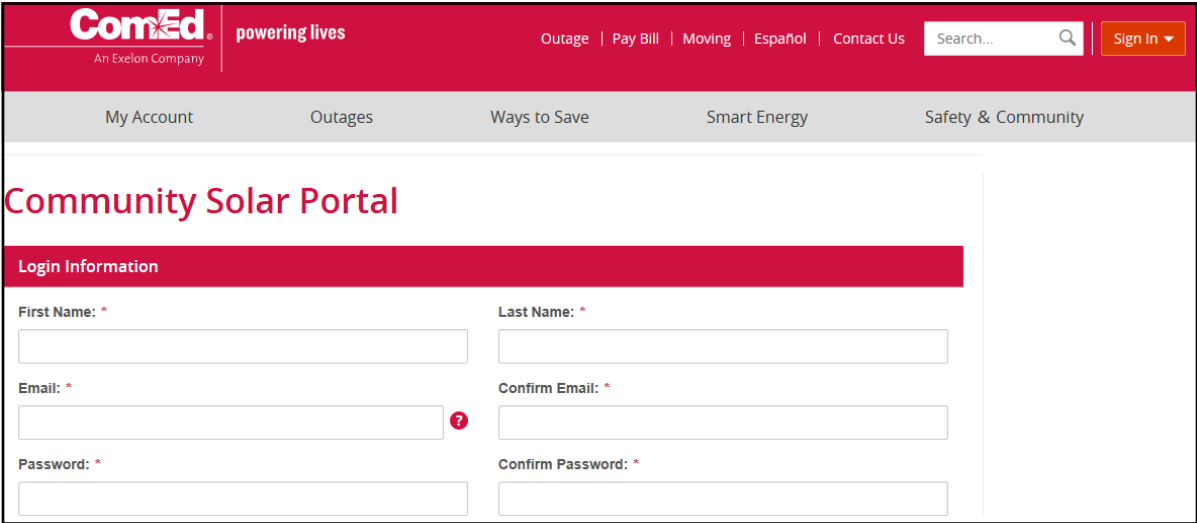


Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

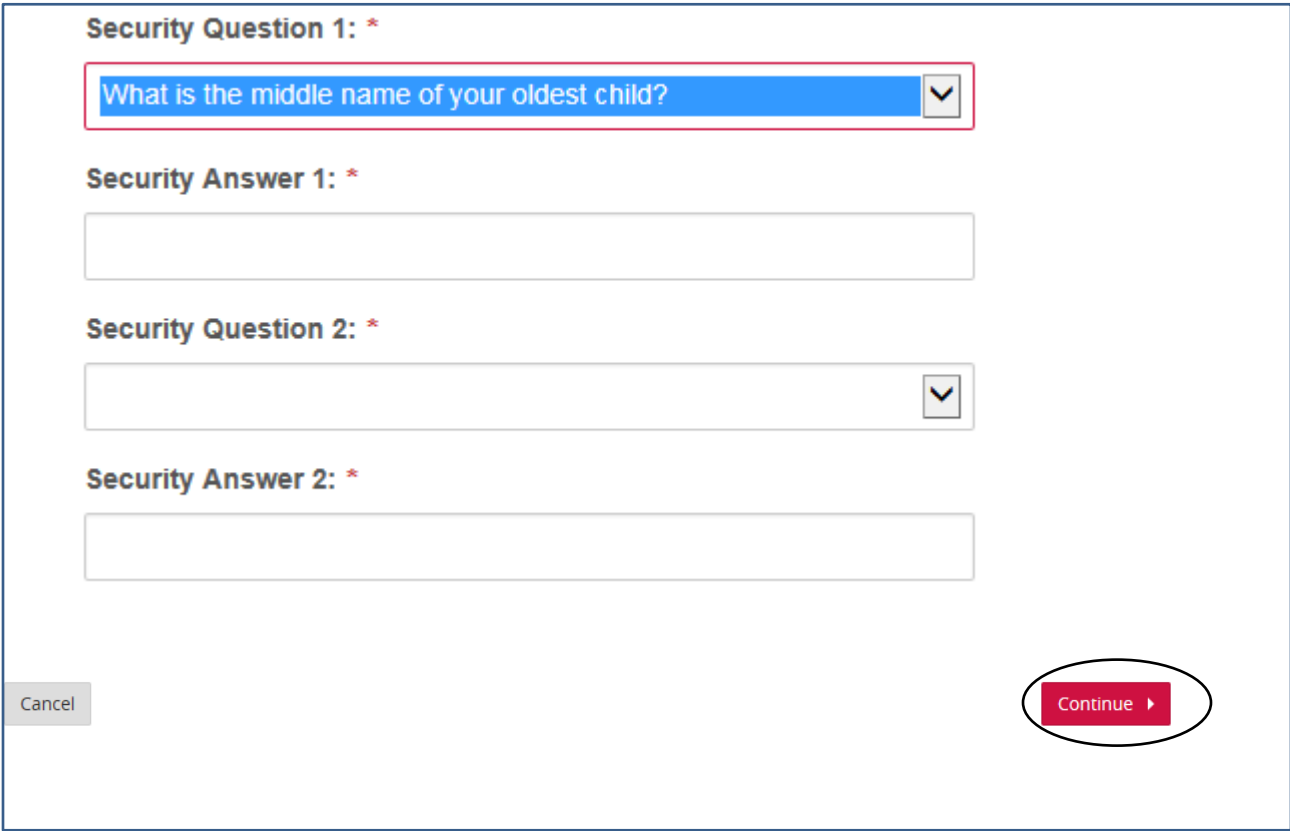
Purpose - To provide steps to create a Community Solar Portal MyAccount and then log into the Community Solar Portal. This user ID will directly connect you to the CSP landing page each time you login into the portal.

Step	Action
1	<p>If you DO NOT have an existing MyAccount it is recommended to log into Create a Community Solar MyAccount and create a community solar portal My Account ID. This will allow you to directly connect to the CSP landing page when you are logging in.</p> <p>Click here to access the www.comed.com/csprojectresources page and go to <i>Getting Started in the Portal</i> section and then Step 1 - <i>Access the Portal</i> and click Register.</p> <div data-bbox="138 808 381 871" style="background-color: #800000; color: white; padding: 5px; display: inline-block; margin-top: 10px;">Register</div>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

Step	Action
2	<p>Once you click on the register link, you will be asked to complete the following fields:</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;">  </div> <p>Password Requirements:</p> <p>Password must contain 8-16 characters only, must not contain spaces or match your username, and must satisfy at least three (3) of the criteria below:</p> <ul style="list-style-type: none"> Contain at least one uppercase letter Contain at least one lowercase letter Contain at least one number Contain at least one special character <p>NOTE: The email you put in the registration form will need to be the same email you use when logging into the Community Solar Portal so the accounts match.</p>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

Step	Action
3	<p>Click on the Security Question #1 field and select the question you would like to answer and then click on the next field to answer that question. Next, follow the same steps for Security Question #2.</p> <p>Once you have completed the Security Questions you will select Continue.</p> <div data-bbox="240 695 1523 1520"></div> <p>This will take you to the Transfer Terms and Legal Disclaimer section of the registration.</p>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

Step	Action
4	<p>The Transfer Terms and Legal Disclaimer for ComEd will be displayed for you to read and once completed click <i>Yes, I have read, understand, and agree to these Terms and Conditions.</i></p> <p>Next, you will click Submit.</p> <div data-bbox="142 625 1333 1199"><h3>Community Solar Portal</h3><p>Login Information</p><p>Transfer Terms & Legal Disclaimer</p><p>You have accessed a website of Commonwealth Edison Company ("ComEd"), (the "Site"). By browsing and/or using this site, you are agreeing to accept, unconditionally and without modification, the terms and conditions which follow below and the Terms and Conditions and Privacy Policy set forth at www.exeloncorp.com, together with all applicable laws ("Terms of Use"). Exelon Corporation is the parent corporation of Commonwealth Edison Company.</p><p>If any of the Terms of Use are not acceptable to you, do not browse or use this Site.</p><p>These Terms of Use may be revised from time to time. You are bound by any such revisions, and you should periodically review this page to monitor such revisions.</p><p>Any use of this site for other than its intended purpose or any unlawful purpose is a criminal offense. All such criminal activity will be prosecuted to the fullest extent of the law.</p><p><input type="checkbox"/> Yes, I have read, understand and agree to these Terms and Conditions. *</p><p>Cancel ◀ Back Submit ▶</p></div> <p>This will take you to the Confirmation Page.</p>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

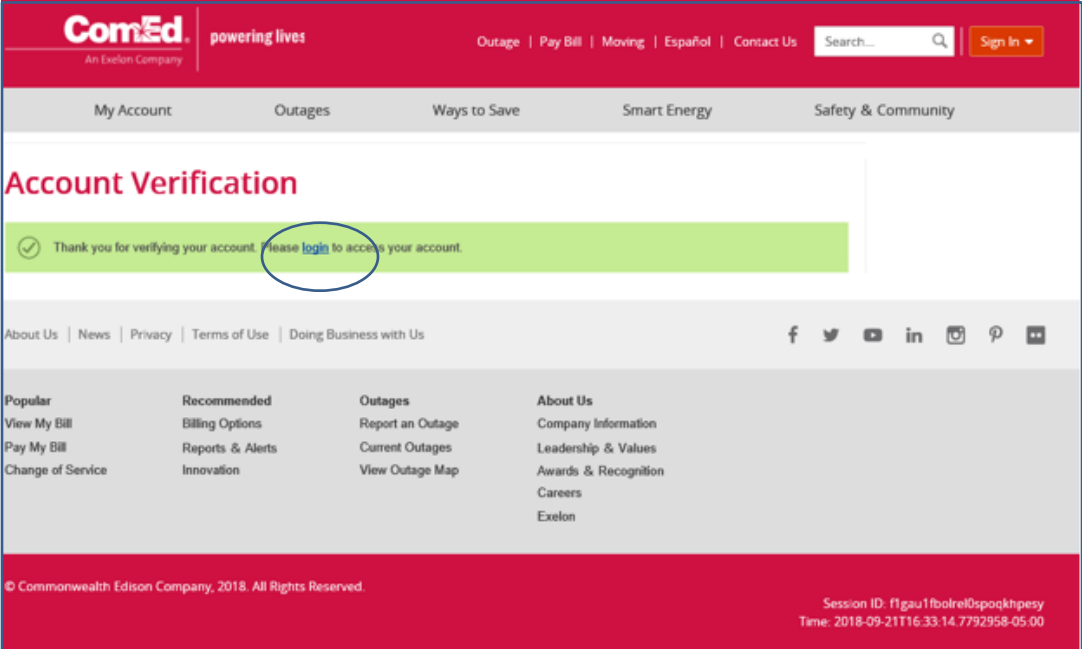
Step	Action
5.	<p>Check your email for a ComEd confirmation message to verify your registration.</p> <p>That email will contain a link. Please complete your registration and validate your email address by clicking on the link or copying and pasting the link into an internet browser.</p> <p>NOTE: Please be sure to check your spam/junk mail folders and add no-reply@comed.com to your safe sender list.</p> <div data-bbox="138 695 1330 1234" style="border: 1px solid black; padding: 10px;"><h3>Community Solar Portal</h3><p>Login Information</p><p>Transfer Terms & Legal Disclaimer</p><p>Confirmation</p><p>Please check your email for a confirmation message to verify your registration.</p><p>That email will contain a link. Please complete your registration and validate your email address by clicking on the link or copying and pasting the link into an internet browser.</p><p>If your email address is not verified, your Paperless eBill enrollment will not be completed.</p><p>If you do not verify your registration within 48 hours, you will be required to register again.</p><p>Did not receive the confirmation email? Resend Email</p><p>Note: Please be sure to check your spam/junk mail folders and add no-reply@comed.com to your safe sender list.</p></div>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration


Step	Action
6.	<p>The email you will receive will contain the following information and you will need to click on the verify email to complete your MyAccount ID:</p> <p><i>To complete your COMED.com registration, please verify your email address by clicking on the link below. Once verified, you will be able to access your account, including tools to help you manage your energy use and bills.</i></p> <p>Verify Email > https://azstg-secure.comed.com/Pages/AccountVerification.aspx?guid=d16d8dce-b96d-44a7-b55d-a4a5904c8ceb</p> <p><i>If you were not able to click directly on this link, please copy and paste it into your browser's address bar and press ENTER</i></p> <p>Please note: this link will only be active for the next 48 hours. If you are unable to verify your email within this time, please register again.</p> <p>Thank you, COMED.com Customer Team</p>

Example

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

Step	Action
7.	<p>After you click verification in the email the following Account Verification screen will be presented to confirm you have successfully completed the Registration process.</p> <p>Click on the Login link to get to the MyAccount Logon page that will take you directly to the CSP.</p> <div style="border: 1px solid #0070C0; padding: 10px; margin: 10px 0;">  </div>

Community Solar Portal (CSP) – Create a New CSP MyAccount Registration

Step	Action
8.	<p>Now you can go directly to Community Solar Portal using the url: www.ComEd.com/CSPortal, and log in with your new User Name and Password on this login page:</p> <div data-bbox="136 554 1341 968"><p>Login</p><p>Please sign into your account.</p><p>Username (Email Address): *</p><p>Password: *</p><p><input type="checkbox"/> Remember Username </p><p>Forgot Username or Password? Sign In</p><p>Not Registered?</p><p>Creating an online profile will allow you to view and pay your bill automatically, as well as other useful tasks</p><ul style="list-style-type: none">• Current Account Balance• Automatic Payments• Billing History• Payment History<p>Register</p><p>Your Online Account</p><p>Learn how to get personalized tips, save energy and money with your ComEd online account. Watch the video</p></div>