

Chapter 11

Retail Electric Suppliers Handbook

RES Supplier Portal and Processes

The Supplier Portal access for RES suppliers is located on Comed.com. The link to log in to the supplier portal is: <https://www.comed.com/Pages/default.aspx>. Valid credential for access such as the Username and password are needed to access this portal.

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❖ **RES Supplier Portal – Comed.com:**

- ❑ UserID & Password required (Will be provided to RES by ESSD Account Manager)
- ❑ Reports are updated daily so the RES will need to download or print copies of the reports they need before they are replaced with a new version.
- ❑ If the RES user attempts to login with the incorrect password 3 consecutive times the account will be locked out for 30 minutes before the user can try again with the username.
- ❑ If the RES user forgets the login username or password, please contact your ESSD Account Manager for assistance.

❖ **The following reports are available to the RES users:**

Report Name	Availability
Unbilled RES Report	Daily
Customer Supply List	Daily
Pending Disconnect Report	Daily
PLC/NSPL List	Daily

- ❖ **Unbilled List** – Accounts that are not billed passed 30 days
- ❖ **Customer Supply List** – Accounts that are supplied by a RES
 - ❖ There are four (4) indicators on the Customer Supply List that provides notification of customers currently receiving service under Rider POGNM (net metering), Rider PTS (Peak Time Savings), Rider A/C (A/C cycling), and Rider RMUD (Residential Meter Usage Data) indicator.
- ❖ **Pending Disconnect Report** – Accounts that are pending to be disconnected/finaled
- ❖ **PLC/NSPL** – Accounts with peak load contribution and network service peak load values per account.

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Rider RMUD (Residential Meter Usage Data)

On December 11, 2013 Rider RMUD was filed by ComEd with the Illinois Commerce Commission. Beginning January 15, 2014 this rider is available to all suppliers. The purpose of this rider is to (a) support suppliers offering time-of-use (TOU) and/or demand response (DR) products to residential customers served by the supplier, and (b) to provide the suppliers and ComEd with experience with respect to providing interval meter usage data used to support TOU and DR products offered by the suppliers. This program is only open to RES supplied customer with AMI (Advanced Metering Infrastructure) meters.

❖ Rider RMUD – Customer Prerequisites:

- Must be residential
- Customer must be pending or receiving supply service from a RES
- Account must have an AMI meter (all AMI meter numbers begin with 2)

❖ Rider RMUD – RES Prerequisites:

- Must have a valid warrant on file
- Must complete EDI testing
- Account must have an AMI meter (all AMI meter numbers begin with 2)
- Have the ability to procure electric supply
- Have the ability to obtain transmission services
- Be current on all payments to ComEd

❖ Warrant

RES must submit a completed signed and notarized warrant form providing Name, Business Title, and RES Name. The RMUD information and warrant are located on the RES Resource page on ComEd.com. Submit form to ComEd via e-mail at datarequest@comed.com. This form needs to be completed before any Rider RMUD transactions are processed. ComEd will review, process, and provide a warrant number to the supplier within 3 business days after submittal.

❖ EDI

Each RES must complete EDI testing with ComEd to confirm RMUD related transactions can be processed. EDI test scripts with RMUD scenarios are posted on the CPWG site. ComEd will accept an ARES's registration form and begin certifying the ARES only after the ICC has certified the ARES.

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❖ Activating/Deactivating RMUD

- The AMI data preference flag may be activated/deactivated for an account by submitting an EDI 814-E or EDI 814-C transaction via EDI.
- If monthly data is requested, the RES will receive bill quality hourly interval data via an EDI 867 MU
- If daily data is requested, RES will receive the monthly usage via EDI 867 MU and daily interval data via the RES' portal on Comed.com
 - **Note:** EDI transactions and test script for RMUD can be found on the RES Resource page
<https://www.comed.com/MyAccount/MyService/Pages/RESResources.aspx>
or www.choiceinillinois.com.

❖ RMUD Daily Data in Supplier Portal

- New report feature in RES Portal on Comed.com allows supplier to query daily interval data.
- Report is created and provided via a link.
- Report contains a rolling 35 days of hourly interval data for all of supplier's RMUD customers enrolled for daily data.
 - **Note:** AMI data preference and DR (demand response) status have been added to RES' Customer List on Supplier Portal.

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Historical Interval Usage (HIU) – Supplier Portal

HIU is an automated process for suppliers to request AMI historical interval data usage for non-billing purposes for up to two years via the Supplier Portal.

❖ HIU Requests

- RES must have a valid warrant on file
 - Note: Copy of the warrant can be found in the supplier portal under the HIU tab

The screenshot shows the ComEd Supplier Portal interface. At the top, the ComEd logo and 'powering lives' tagline are visible. The navigation bar includes 'REPORTS' and 'HIU DATA', with 'HIU DATA' highlighted by a red box and a red arrow pointing to it. Below the navigation bar, there is a 'Welcome, Company Name' message. The main content area is divided into two sections: 'My Profile' and 'Recent Reports'. The 'My Profile' section shows fields for Company Name, Supplier ID, phone number, and email address. The 'Recent Reports' section is a table with columns for Date and Download Report (xls). The table contains four rows of report data. Below the table is a 'View All' button. A yellow banner at the bottom of the 'Recent Reports' section reads: 'Home Page UI Suggestions are NOT in scope. This page is simply placeholder. Please refer ONLY to HIU Section.'

Date	Download Report (xls)
03/13/2015	3010_Customer_supply_list_report_details.xls
03/13/2015	3010_Customer_supply_list_report_plc_mspl.xls
02/20/2015	3010_Pending_Disconnect-20140805.xls
02/20/2015	3010_Unbilled_RES-20140805.xls

- RES must complete a Rate DART (Data Access and Retrieval Tenets) form
 - Note: This form is located on the RES Resource page on ComEd.com
- RES must log on to the Supplier Portal to access this data
- RES must request AMI HIU data by account number
- RES can request HIU data for up to 100 account numbers

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- ComEd must validate and summarize RES request
- ComEd will provide the best available data that can be downloaded by the RES via a link within the supplier portal.

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