

# LANDLORD/PROPERTY MANAGER AGREEMENT

A Landlord/Property Manager Agreement (Agreement) may be established electronically via the Property Manager Portal at [ComEd.com/Landlord](http://ComEd.com/Landlord).

**Please Print**  
**Fax Completed Forms to 630-684-2692**

## SECTION I – Landlord/Property Manager Information

<b>ACCOUNT NUMBER</b>	<b>NAME/COMPANY</b>		
<b>ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>TELEPHONE NUMBER</b>	<b>FAX NUMBER</b>		
<b>SOCIAL SECURITY NUMBER</b>	<b>FEDERAL TAX IDENTIFICATION NUMBER</b>		
<b>POINT OF CONTACT NAME &amp; TITLE, IF APPLICABLE</b>			
<b>MAILING ADDRESS FOR BILLING</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>

## SECTION II – Premises Information

Premises Address(es) and Apartment/Unit Numbers to which this Agreement pertains:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

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## SECTION II — Premises Information, continued

6.

7.

8.

9.

10.

## SECTION III — Landlord/Property Manager Authorization

*By completing and submitting this Agreement, I, the undersigned Landlord / Property Manager identified in Section I of this Agreement, agree to be responsible for applicable charges for electric service to any premises listed in Section II of this Agreement during any time that such premises is vacant and extending until such time that (a) the Company commences electric service to a tenant leasing such premises after being notified by me or such tenant that such tenant is to be responsible for electric service at such premises or (b) the Company disconnects electric service at such premises after being notified by me to make such disconnection. I also understand that I must submit a request to the Company via telephone in order to cancel the terms of this Agreement.*

**LANDLORD/PROPERTY MANAGER (Signature)**

**LANDLORD/PROPERTY MANAGER (Print)**

**DATE**

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## SECTION IV – Home Account Information

*A Home Account designation is a billing option that can be included on an existing electric service account by the Landlord/Property Manager identified in Section I of this Agreement. Such Home Account designation is utilized to (a) identify applicable electric service charges and credits for each premises identified in Section II of this Agreement for which such Landlord/Property Manager is responsible and (b) bill such Landlord/Property Manager for such charges and credits. Such designation is maintained for informational and billing purposes only.*

Do Not Designate a Home Account in Association with this Agreement

Designate a Home Account in Association with this Agreement

<b>HOME ACCOUNT</b>	<b>CONTACT NAME</b>		
<b>MAILING ADDRESS</b>	<b>CITY</b>	<b>STATE</b>	<b>ZIP</b>
<b>CONTACT TELEPHONE NUMBER</b>			

## SECTION V – Notification

*Unless otherwise directed by the Landlord/Property Manager identified in Section I of this Agreement, each time the Company places the electric service account for a premises listed in Section II of this Agreement in the name of such Landlord/Property Manager, the Company must notify such Landlord/Property Manager of such placement within two business days after such placement is made. Such notification must clearly identify (a) the date that such Landlord/Property Manager became responsible for the electric service account at such premises and (b) that such Landlord/Property Manager must continue to be responsible for the electric service account at such premises until such time as described in Section III of this Agreement.*

Do Not Provide Me with Notifications as Described in this Section V

**FOR OFFICE USE ONLY: NON-SERVICE ACCOUNT NUMBER**